



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

February 20, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF THE LADERA PARK
LIGHTING REPLACEMENT PROJECT
C.P. NO. 69536, SPEC NO. 06-0040
(Second District – 3 Vote Matter)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines and the County's Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, cited herein.
2. Instruct the Director of Parks and Recreation to complete the Ladera Park Lighting Replacement project funded by the Net County Cost (NCC) General Fund, State Proposition 40 Robert Z'berg-Harris Program, and Safe Neighborhood Parks Proposition of 1996 in the amount of \$220,000, as specified in Attachment A.
3. Approve the Youth Employment Plans as specified in Attachment B.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow the Department of Parks and Recreation (Department) to carry out the Lighting Replacement Project at Ladera Park.

The proposed project consists of removing and replacing existing ball field sport lighting with four (4) new poles, replacement of associated electrical components, and the installation of a separate meter. At-risk youth are unable to perform tasks on this project due to the nature of the work.

IMPLEMENTATION OF STRATEGIC GOALS

These actions meet the County's Strategic Plan Goal No. 1 of Service Excellence and Organizational Effectiveness as this construction contract will improve public facilities and restore them fully into service sooner than with traditional construction contracting.

FISCAL IMPACT/FINANCING

There is no anticipated additional fiscal impact to the County due to the use of the Job Order Contract (JOC) process. No work will be assigned to this JOC without the Chief Administrative Office's prior review and approval. The contract will be administered by the Department of Public Works and the project is funded by the NCC General Fund in the amount of \$138,000, State Proposition 40 Robert Z'berg-Harris Program in the amount of \$72,000 and Safe Neighborhood Parks Proposition of 1996, in the amount of \$10,000.

Operating Budget Impact

The Department does not anticipate any one-time or ongoing costs resulting from improvements to Ladera Park. The nature of the improvements is to replace existing infrastructure, which the Department has determined will not require additional maintenance. The Department's operating budget includes sufficient appropriation to fund the operations and maintenance of the park improvements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard JOC, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included. The project specifications also contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA according to Sections 15302 (c) and 15304 (a) (b) of the State CEQA Guidelines and Classes 2 (e) and 4 (a) (c) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project provides for replacement of existing facilities as well as minor alterations to land and new landscaping.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The use of this contract will expedite the completion of repair or refurbishment work managed by the Department of Public Works. The project is estimated to be completed within 91 calendar days (13 weeks), and minor impacts to tenant departments may occur while repair or refurbishment work is underway. Activities required to complete these projects will result in minimal disruption of services.

CONTRACTING PROCESS

On May 30, 2006, your Board adopted the JOC Unit Price Book and Specifications for the repair and refurbishment of County facilities and instructed the Executive Officer to advertise for bids. Bidders were required to submit a set of cost adjustment factors that would be applied to the unit prices for work in the JOC Unit Price Book. The bid was determined by calculating a composite factor using a predetermined and advertised formula. The JOC Unit Price Book and the contractor's adjustment factors have been incorporated in the awarded JOC contracts.

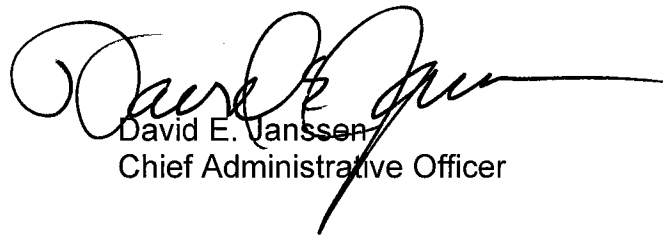
CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return three (3) conformed copies of this action to the Department of Parks and Recreation and one (1) conformed copy to the Chief Administrative Office, Capital Projects Division.

Respectfully submitted,



Russ Guiney
Director



David E. Janssen
Chief Administrative Officer

RG:SZ

Attachments (2)

c: Executive Office (22)
Chief Administrative Office
County Counsel

ATTACHMENT A

**APPROVAL OF THE LADERA PARK
LIGHTING REPLACEMENT PROJECT
C.P. NO. 69536
(Second District – 3 Vote Matter)**

Project Activity	Scheduled Completion Date	Revised Completion Date	Actual Completion Date
1. Award Design Contract	Jun-06		Jun-06
2. Execute Design Contract	Jul-06		Jul-06
3. Schematic Design	Aug-06		Aug-06
4. Design Development	Sep-06		Sep-06
5. Construction Documents	Nov-06		Nov-06
6. Jurisdictional Approvals	Dec-06		
7. Construction Award	Dec-06		
8. Construction Start	Jan-07		
9. Substantial Completion	Mar-07		
10. Final Acceptance	Mar-07		

Cost Category	Project Cost
1. Land Acquisition	N/A
2. Plans and Specifications	\$22,340
3. Plan Review	\$450
4. Make-Ready Activities	\$3,210
5. Construction	
a. Contract	\$140,000
b. Change Orders	\$14,000
6. Equipment	N/A
7. Consultant Services	\$20,000
8. County Services	\$20,000
9. Youth Employment Plan	N/A
TOTAL	\$220,000

**COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
LADERA PARK LIGHTING PROJECT
(C.P. 69536)
YOUTH EMPLOYMENT PLAN**

Background (Scope of Work)

The proposed project consists of removing and replacing existing ball field sport lighting with four (4) new poles, replacement of associated electrical components, and the installation of a separate meter.

Tasks that may be performed by At-Risk Youth

Due to the nature of this project, no youth will be employed on this project.

Method of Youth Employment

The Department of Parks and Recreation (Department) has full time and part-time youth employed in various areas of the Department. The Youth Enhancing Parks Program (YEPP) allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth will be managed and supervised by Department staff. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out in compliance with the County's definition of "at-risk youth".

Youth Employment Goal

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles in the amount of \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996) has been met; however, the Department actively pursues employment opportunities for at-risk youth on all projects.